

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

September 15, 2020

Monroe County ISD
Zoom Virtual Call

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Barry Martin, Russell Bless

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Elizabeth Taylor, Lisa Montrief, Rachel Kopke, Josh Dyer and Andrea Murphy

MCISD STAFF

ABSENT: none

OTHERS PRESENT: Kellie Farmer, Roberta Neckel, Denise Miller, Crystal Willit, Chris Wisinski and several other iPhone users

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Sept 15 Board Meeting, 5:00 PM via Zoom
- Oct 20 Board Meeting, 5:00 PM

Expressions from the Public

No expressions from the public.

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the August 18, 2020 meeting that were presented. The motion carried unanimously.

Financial Reports

	Special	Food	
General	Education	Service	Student

	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	Activities	CP	<u>Total</u>
<u>Check Registers</u>						
8/9/20-8/31/20	1,144,683.70	653,328.57	1,734.00	700.00	0	1,800,446.27
9/1/20-9/5/20	15,968.24	3,352,652.16	0	0	0	3,368,620.40
<u>ACH Transactions</u>						
Withholding & Sales						
Taxes	477,499.15	0	0	0	0	477,499.15
Gross Payroll	508,618.05	1,292,058.26	0	90.00	0	1,800,766.31
Student Activity Account Transfers	0	0	0	0	0	0
Early Head Start						
Year end June 30, 2020		\$341,149.00				
Head Start						
Year end June 30, 2020		\$3,188,884.00				
Early Head Start						
Year to Date as of August 31, 2020		\$42,654.13				
Head Start						
Year to Date as of August 31, 2020		\$165,432.69				

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Mental Health Consultant Position Correction

Mr. Bless made a motion, supported by Ms. Larzelere to approve the corrected funding for the August approval of the establishment and posting of a Mental Health Consultant position. This position will be funded via the 31N grant for the 2020-2021 and 2021-2022 school years. If the grant funds are extended, the position will continue to be funded.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Request for Medical Leave of Absence – Shields, C.

Dr. Martin made a motion, supported by Mr. Miller to approve the medical leave of absence for Cherie Shields beginning August 24, 2020 and returning November 23, 2020.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Request for Personal Leave of Absence – Gayden, L.

Mr. Miller made a motion, supported by Mr. Bless to approve the personal leave of absence request from LaShawnda Gayden from August 31, 2020 and return to work October 1, 2020.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nayes: none

The motion carried.

Employment Recommendation – Nelson, R.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the employment of Ryan Nelson as a Mental Health Consultant, effective September 15, 2020.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Temporary Teacher Consultant – Zunk, J.

Mr. Miller made a motion, supported by Mr. Bless to approve Jennifer Zunk as a Teacher Consultant in the East Region for up to five days per week beginning September 8, 2020, until a replacement is hired.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for YOP Rate Increase

Dr. Martin made a motion, supported by Ms. Larzelere to approve a 2% rate increase for the Youth Opportunity Program staff effect retroactively July 1, 2020. This increase will be grant funded.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for New Position: Assistive Technology Consultant/Speech & Lang. Pathologist

Ms. Larzelere made a motion, supported by Dr. Martin to approve the establishment and posting of an Assistive Technology Consultant/Speech and Language Therapist position, effective immediately.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Request for Head Start Rate COLA Increase

Mr. Bless made a motion, supported by Ms. Larzelere to approve a 2.5% COLA and Quality Improvement increase for staff employed under the Early Head Start and Head Start grants.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Approval of the Extended COL Plan

Mr. Bless made a motion, supported by Ms. Larzelere to approve the extended MCISD Continuity of Learning Plan as presented by Rachel Kopke, Assistant Superintendent for Special Education and Early Childhood Services.

Ayes: Larzelere, Miller, Martin, DeSloover and Bless

Nays: none

The motion carried.

Acceptance of Donation – Transition Center

Dr. Martin made a motion, supported by Ms. Larzelere to accept the donation from the BPO Elks Flat Rock No. 1731 to support the Transition Center Baking Program.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless
Nayes: none

The motion carried.

Executive Session

At 5:57 p.m. Mr. Bless made a motion, supported by Ms. Larzelere to enter into executive session for the purpose of discussing pending litigation.

A roll call vote was taken:

Ayes: Larzelere, Miller, Martin, DeSloover and Bless
Nayes: none

The motion carried.

Reconvene

The meeting reconvened at 6:09 p.m.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- No further comments

Human Resources and Legal Counsel – Betsy Taylor

- Navigating the Return to Work Plan with staff members.

Curriculum and Instruction – Lisa Montrief

- In the process of processing student and staff devices for distance learning.
- Providing services to the local districts – filming online sessions and virtual lessons

Special Education and Early Childhood Services – Rachel Kopke

- Addressed the Extended Continuity of Learning Plan for Early Childhood, the Educational Center, Transition Center and the Youth Center
- Discussed the first day of school for students and staff
- Discussed MCISD student instruction progress

Current Enrollment Report- August 2020

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Enrolled: 0 Reserved (not to exceed 8):0 Vacant less than 30 days: 0 Total Enrollment: 0/267-Closed	130% FPL+: 0 101-130% FPL: 0	0/267=0%
Early Head Start	Enrolled: 44 Reserved (not to exceed 1): 0 Vacant less than 30 days: 4 Total Enrollment: 48/48	130% FPL+: 1/48 (2%) 101-130% FPL: 1/48 (2%)	15/48=31%

Current Head Start Acceptance for the 20-21 school year

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (over 10%)
Head Start	Accepted-182/267-68%	130% FPL+: 5/267 (2%) 101-130% FPL: 13/267 (5%)	28/267=10%

Current Waitlist Report- August 2020

Program	Income Eligible	Over Income
Head Start	12	37
Early Head Start	4	4

Head Start Participation Reports July 2020 (Remote Learning)

Site	Attendance Percentage
Arborwood	NA-Closed
Dundee	NA-Closed
Ida	NA-Closed
MCCC	NA-Closed
Niedermeier	NA-Closed
Orchard	NA-Closed
Riverside	NA-Closed
SRE	NA-Closed
Sodt	NA-Closed
Program Attendance Total	NA-Closed

Early Head Start Participation Reports- August 2020 (Remote Learning)

Site	Attendance Percentage
HV 1	42/48 HV attended=87.50%
HV 2	40/48 HV attended=83.33%
HV 3	47/48 HV attended=97.92%
HV 4	27/44 HV attended=61.36%
Program Attendance Total	156/188 HV attended=82.98%

Office of Head Start Communication

Communication Type	Number of new postings
--------------------	------------------------

	(found on the MCISD website)
Information Memorandums	0
Program Instructions	1

<http://www.monroeisd.us/departments/specialedcse/educational-opportunities/>

Program Updates

- 1) The proposed cost-of-living and quality improvement grants for both the MCISD EHS/HS programs were approved 9/10/2020.
- 2) Friday 9/18/20 is the annual Policy Council Head Start Training via Zoom from 12-2. Board members who are interested are invited to attend.

Join Zoom Meeting

<https://us02web.zoom.us/j/81404305684?pwd=bmcybTIGVy9NU3YycnI1SXNZZFNyUT09>

Meeting ID: 814 0430 5684

Password: MCISD

- 3) The MCISD YMCA Head Start classroom was officially licensed 9/10/2020.
- 4) Family survey data pointed toward the need to offer remote only services to best meet the needs of a small cohort of families who have children or family members living in the home who have compromised immune systems or for those families who are not yet comfortable sending their child to school in-person.

The remote only classroom is being lead by a classroom teacher and assistant. Students will receive remote instruction as outlined in our Early Childhood Continuity of Learning Plan when in Phases 1-3.

By offering a remote instruction option, we were able to maintain enrollment/contact with 24 students who would have dropped the program otherwise.

Superintendent – Steve McNew

- Informed the board that the Technology Millage Renewal will be discussed at this week's Superintendent's meeting. Dr. Spencer will be present to discuss the renewal.

Adjourn

At 6:22 a.m. Mr. Bless made a motion, supported by Dr. Martin to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,
Paul Miller
Secretary