REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION

September 15, 2026

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD MEMBERS PRESENT:	Dale DeSloover, Russell Bless, Renee Larzelere, Paul Miller and Barry Martin
MCISD BOARD MEMBERS ABSENT:	none
MCISD STAFF PRESENT:	Superintendent Steve McNew, Chad Baas, Lisa Montrief, Rachel Kopke and Andrea Murphy
MCISD STAFF ABSENT:	Rayann Turner and Carl Graves, presenting
OTHERS PRESENT:	Amy Lukasek

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation

Rayann Turner, MCISD Special Education Supervisor, and Carl Graves, MCISD Adventure Program Facilitator, highlighted Ukeru, a student de-escalation practice used as an alternative to CPI.

Important Dates

- Sept 15 MCISD Board Meeting, 5:00 PM
- October 20 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the August 18, 2026 meeting that were presented. The motion carried unanimously.

Financial Reports

	Gnl Fund	Special Ed. Fund	Food Service Fund	Tech Tax	Student Acts	Debt Ret.	CP	ESPC Bond	Total
Check Registers									
8/10-8/31/26	2,270,451.19	765,492.02	31,715.01	888.32	1,391.64	0	14,685.00	0	3,084,623.18
9/1-9/9/26	106,190.97	4,172,109.99	19.99	2,079.22	0	0	875.00	0	4,281,275.17
ACH Transactions									
Gross Payroll	821,183.26	1,787,808.05	0	0	0	0	0	0	2,608,991.31
Student Activity	0	0	0	0	0	0	0	0	0
Transfers									

Early Head Start & Head Start FY26
Year to Date as of July 31, 2026 $4,054,629.63

Early Head Start & Head Start FY27
Year to Date as of August 31, 2026 $241,897.78

Dr. Martin made a motion, supported by Mr. Miller, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of the Personnel Update

Mr. Miller made a motion, supported by Dr. Martin to approve the following personnel update:

- Employment
  - Chelsea Baker, Occupational Therapist, Ed Center
  - Katelyn Pinkowski, Speech and Language Pathologist, North Region
  - Aubrey Wolfe, Head Start Teacher, Custer II Elementary
- Leaves of Absence
  - Zima Crowder, personal leave, week in September 2026
  - Zima Crowder, personal leave, week in February 2027
  - Zima Crowder, personal leave, week in May 2027
- Resignations
  - Kaitlyn Brooks, resigned
  - Ashley Cole, resigned
  - Brandy Fuller, resigned
  - Ashlie Heller, resigned
  - Jermaine Lehr, resigned
  - Anya Lusk, resigned
  - Tracy Murphy, resigned
  - William Ryan, resigned

The motion carried unanimously.

Request for Early On Rate Increase

Mr. Bless made a motion, supported by Ms. Larzelere to approve the following 2% rate increase for Early On Staff:

Angela Ratliff and Brandi Roe - retroactive to July 1, 2026

Julie DeSloover, Amy Rosas, Sandra Shaeffer and Gaye Wilit - effective October 1, 2026

Member DeSloover abstained. Motion carried.

Request for New Early On Positions

Dr. Martin made a motion, supported by Ms. Larzelere to approve the posting and establishment of the following Early On positions effective October 1, 2026:

- Early On Social Worker (certified MSW)
- Playgroup Facilitator
- Help Me Grow Care Coordinator
- Help Me Grow Lead Coordinator

The motion carried unanimously.

Meal Price Increases 2026-2027

Ms. Larzelere made a motion, supported by Dr. Martin to approve the following meal price increases for the 2026-2027 school year.

Student Lunch Price Grade K-8th: $2.95

Student Lunch Price Grade 9th – 14th: $3.05 (includes Transition and MCMC)

Student Breakfast Price: $2.05

Adult Breakfast Price: $3.23

Adult Lunch Price: $5.50

The motion carried unanimously.

Acceptance of Donation: Rifton Pacer Mobility Device

Mr. Bless made a motion, supported by Ms. Larzelere to accept the donation of a Rifton Pacer Mobility Device from Daniel Johnson, a parent of a student at the Educational Center. The approximate cost of the donation is $1,900.00. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Chad Baas

- Completed the audit for the MCISD; waiting to receive first draft.
- The MCISD Bus Loop Project is complete.

Curriculum and Instruction – Lisa Montrief

- Met with Geoff Avery from the RRNBF. Continue to discuss the MOU for educational programming.
- Professional development sessions are wrapping up from start of the school year.
- Informed the board that the MCISD started a new student enrichment program – STEMletes.
- CTE event – Women in Nontraditional Career Pathways – will take place in October.

Special Education and Early Childhood Services – Rachel Kopke

Enrollment Report-August 2026

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start **CLOSED**	Enrolled: 0 Reserved (not to exceed 7): 0 Vacant less than 30 days: 0 **Total Enrollment: 0/240-0%**	**130% FPL+: 0/240=0%** **101-130% FPL:0/240=0%**	**0/240=0%** 0-Autism 0-Other Health Impairment 0-ECDD 0-Speech and Language Impaired	**0/240=0%** 0-Newly Assigned 0-Monitoring 0-TIP 0-Speech Intervention 0-AIP
Early Head Start	Enrolled: 39 Reserved (not to exceed 1): 1 Vacant less than 30 days: 1 **Total Enrollment: 41/48-85%**	**130% FPL+: 4/41=10%** **101-130% FPL: 3/41=7%**	**9/41=22%** 0-Autism 7-ECDD 2-Speech and Language Impaired	**1/41=2%** 1-Home Support
Program Totals	Enrolled: 39 Reserved (not to exceed 1): 1 Vacant less than 30 days: 1 **Total Enrollment: 41/48-85%**	**130% FPL+: 4/41=10%** **101-130% FPL: 3/41=7%**	**9/41=22%** 7-ECDD 2-Speech and Language Impaired	**1/41=2%** 1-Home Support

Current Waitlist Report-As of 9/2/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	**2**	**0**	**0**

Current Enrollment List for 2026-27 as of 9/11/26

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL	Total % Enrolled	Remaining Slots	Disability %
Airport-Niedermeier Elementary 33 slots	33	0	0	100%	0	7/33-21%
Bedford-Smith Rd Elementary 31 Slots	31	0	0	100%	0	4/31-13%
Dundee-Dundee						

Elementary 15 Slots	13	0	2	100%	0	4/15-27%
Ida-Ida Elementary 13 Slots	13	0	0	100%	0	1/13-7%
Monroe-Custer 2 Elementary 74 slots	39	0	10	66%	35	8/49-16%
Monroe-Riverside Elementary 74 Slots	68	1	0	93%	4	12/69-17%
Totals	197	1	12	88%	30	36/210-17%

Head Start Attendance Reports-August 2026

Site	Attendance Percentage
In Person Custer	0%
In Person Dundee	0%
In Person Ida	0%
In Person Niedermeier	0%
In Person Riverside	0%
In Person SRE	0%
In Person Program Attendance Total	**0%-CLOSED**

Early Head Start Attendance Reports-August 2026

Site	Attendance Percentage
HV 1	66%
HV 2	58%
HV 3	61%
HV 4	39%
Program Attendance Total	**56%**

Report	Due Date	Most Recent Evidence
Enrollment Report	7th of each month	Enrollment Report-See Page 1
Monthly BOE/PC Reports	Monthly prior to BOE/PC Meeting	April 2026
Annual Audit	Annually	Audit Results
SF-425 Semi-annual	Cumulative through 12/31, **DUE 1/30, annually**	SF-425 semi-annual
SF-425 Annual	Cumulative through 6/30, **DUE 7/30, annually**	SF-425 Annual
SF-429 Annual	**DUE 7/30, annually**	SF-429
PIR-Annual	**DUE 8/31, annually**	PIR-Head Start PIR-EHS
Annual Grant	**Due 4/1, annually**	Submission Evidence
SF-425 Final	120 days following close of project period (6/30/28), **DUE 10/28/28**	SF-425 final
SF-428	120 days following close of project period (6/30/28), **DUE 10/28/28**	SF-428
SF-428C	As Needed for disposal of assets over $5,000	SF-428C

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda | ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions | ECLKC (hhs.gov)

Program Updates

- Proposed Changes to Head Start Performance Standards
- Fiscal Finding Corrective Action Plan-Approved
- **Vacant Staffing**
  - Float-1
  - Teacher Assistant-1

Enrollment Concerns at Custer 2

- Current enrollment is at **66%** capacity.
- While this site typically experiences lower enrollment until just before the start of the school year, this is lower than normal.

Superintendent – Stephen McNew

- Continue to supervise the MCISD HR Department
- Informed the board that the ESPA rejected the Board's decision on the Farrand Grievance.
- Informed the board that health insurance premiums have increased; just received information from MCISD provider.
- Working with Jim Jacobs Architects on the River Raisin Early Childhood Center.
- Informed the board that all local districts superintendents signed off on the MCISD Master Plan for the Delivery of Special Education – waiting on state approval.

Adjourn

At 6:05 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary