

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

September 16, 2019

Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Paul Miller, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Elizabeth Taylor, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD STAFF

ABSENT: Roberta Neckel

OTHERS PRESENT: Mr. and Mrs. Rodney Johnson, Steve Bartman and Molly Luempert-Coy

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Sept 25 MCABOE Board of Directors Meeting, 6:00 PM
- Sept 26 VoxBook Launch, Ellis Library & Reference Center, 1:30 PM
- Oct 15 MCISD Board Meeting, 5:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the August 20, 2019 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	Student Activities	CP	<u>Total</u>
<u>Check Registers</u>						
8/11-8/31/19	1,058,113.95	510,943.60	4,493.30	601.96	409,820.00	2,027,814.36
9/1-9/7/19	63,018.96	27,717.52	45.04	658.89	177,259.902	68,700.31
<u>ACH Transactions</u>						
Withholding & Sales						
Taxes	448,443.97	0	6.81	0	0	448,450.78
Gross Payroll	479,042.16	1,234,391.02	0	95.09	0	1,713,528.27
Student Activity Account	0	0	0	0	0	0
Transfers						
Early Head Start						
Year to Date as of August 31, 2019		\$323,403.47				
Head Start						
Year to Date as of August 31, 2019		\$2,505,440.05				
Early Head Start						
Year to Date as of June 30, 2020		\$41,620.63				
Head Start						
Year to Date as of June 30, 2020		\$139,388.02				

Ms. Larzelere made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

2nd Reading: Board Policy 2410 Prohibition Referral or Assistance

Dr. Martin made a motion, supported by Mr. Miller to approve Board Policy 2410 as presented. The motion carried unanimously.

Request for Maternity Leave of Absence

Mr. Bless made a motion, supported by Ms. Larzelere to approve the maternity leave of absence for Lynn Fleck to begin on or about October 13, 2019, return January 6, 2020. The motion carried unanimously.

Request for Maternity Leave of Absence

Ms. Larzelere made a motion, supported by Mr. Bless to approve the maternity leave of absence for Amanda Vig-Jones to begin on or about January 6, 2020, returning May 18, 2020. The motion carried unanimously.

Request for Medical Leave of Absence

Mr. Bless made a motion, supported by Dr. Martin to approve a medical leave of absence for Tara Kundrat beginning September 24, 2019, returning October 23, 2019. The motion carried unanimously.

Employment Recommendation – Cunningham, A.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the employment recommendation for Alexis Cunningham as a Head Start teacher at Arborwood South, effective September 9, 2019. The motion carried unanimously.

Employment Recommendation – Kohler, K.

Mr. Miller made a motion, supported by Mr. Bless to approve the employment recommendation for Kaitlynn Kohler as a GSRP teacher at Riverside Elementary, effective September 9, 2019. The motion carried unanimously.

Employment Recommendation – Rothrock, E.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Elizabeth Rothrock as the CASA Director, effective August 26, 2019. The motion carried unanimously.

Employment Recommendation – Weiler, M.

Mr. Miller made a motion, supported by Dr. Martin to approve the employment recommendation for Meg Weiler as a Head Start teacher at Orchard Center. The motion carried unanimously.

Employment Recommendation – Dandron, M.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the employment recommendation for Matthew Dandron as the Network Manager, effective October 1, 2019. The motion carried unanimously.

Increase for CASA Employees

Mr. Bless made a motion, supported by Dr. Martin to approve a 2% rate increase for CASA employees effective October 1, 2019. The motion carried unanimously.

Increase for Early On Staff

Ms. Larzelere made a motion, supported by Dr. Martin to approve a 2% rate increase for Early On staff, effective October 1, 2019. The motion carried unanimously.

Request to Attend MASB Behind the Scenes

Mr. Bless made a motion, supported by Dr. Martin to approve the attendance of Paul Miller and Dale DeSloover at the MASB Behind the Scenes on September 25, 2019 in Lansing, MI. The motion carried unanimously.

Request to Attend MASB Annual Leadership Conference

Mr. Bless made a motion, supported by Dr. Martin to approve the attendance of Paul Miller and Dale DeSloover at the MASB Annual Leadership Conference in Traverse City, MI from November 8-10, 2019. Mr. DeSloover will also represent the board at the Delegate Assembly. The motion carried unanimously.

Request to Schedule Special Board Meeting

Ms. Larzelere made a motion, supported by Mr. Bless to schedule a special board meeting on December 11, 2019 at 9:00 AM for the purpose of conducting the superintendent's evaluation. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- The MCISD audit was the first week of September; reports are being completed for the draft audit report.

Human Resources and Legal Counsel – Betsy Taylor

- Continuing to hire and interview.

Curriculum and Instruction – Lisa Montrief

- Informed the board that the CTE Expo will be held at the MB&T Expo Center this year; it's outgrown the MCISD.

Special Education and Early Childhood Services – Rachel Kopke

- Reported on the professional development sessions that took place at the start of the school year.
- All employees have moved into their new space.

Enrollment (August 2019)

Head Start Enrollment: 0/267 – not in session

Head Start Over Income Enrollment (under 10%):

Head Start Disabilities Enrollment (under 10%):

Early Head Start Enrollment: 48/48

Early Head Start Over Income Enrollment (under 10%): 4/48 – 8.33%

Early Head Start Disabilities Enrollment (under 10%): 15/48 – 31%

Accepted 2019-2020 (first day of school)

Head Start Income Eligible: 267/267

Head Start Over Income: 13-5%

Current Waitlist – August 2019

Head Start Income Eligible: 26

Head Start Over Income: 27

Early Head Start Income Eligible: 2

Early Head Start Over Income: 5

Head Start Attendance

Arborwood:

Ida:

MCCC:

Riverside:

SRE:

Sodt:

Program Total: not in session

Early Head Start Attendance

HV1: 78%

HV2: 69%

HV3: 85%

HV4: 63%

Program Total: 74%

Office of Head Start Communication Memorandums: N/A

Program Updates

- 1) All new Head Start classrooms/buildings were licensed and able to open on the first scheduled day of classes.
- 2) The 2018 Program Information Report (PIR) was submitted on 8/30/19. Head Start and Early Head Start staff are reviewing and analyzing this data to identify strengths and potential opportunities for growth. An overview will be shared with both the MCISD Board of Education and Policy Council next month.
- 3) A new MCISD EHS/HS Policy Council has been elected to begin the 2019-2020 school year. A Board of Education and Policy Council training is scheduled for Thursday, September 26, 2019 from 10am-12pm in the MCISD Professional Development Building. All Board of Education members and Policy Council Representatives are invited to attend. Breakfast will be served.

Superintendent – Stephen McNew

- Informed the board that the MCISD orientation with Sandy Kreps has been scheduled
- Informed the board of the ProMedica Dueling Pianos event to support school district telehealth stations is scheduled for October 3
- Discussed the Technology Enhancement Millage Renewal; Meeting with superintendents October 4th.

Adjourn

At 6:15 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary