

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

September 16, 2024

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Renee Larzelere, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: none

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Lisa Montrief, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: none

OTHERS PRESENT: Steve Foster, Gwen Pettit, Brennan Books and Keirnan Butterfield (TRANE) and Katelin Gagway (EMU graduate student for observation)

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Oct 3 Manufacturing Day
- Oct 15 MCISD Board Meeting, 5:00 PM

TRANE Presentation

Gwen Pettit, Brennan Books and Keirnan Butterfield, from TRANE, presented the board with the MCISD

Expressions from the Public

none

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Mr. Bless to approve the minutes of the August 20, 2024 meeting that were presented. The motion carried unanimously.

Financial Reports

	General Fund	Special Education Fund	Food Service Fund	Tech Tax	Student Activities	CP	Total
<u>Check Registers</u>							
8/10-8/31/24	1,428,706.95	755,916.71	3,042.99	389.01	0	5,090.00	2,193,145.66
9/1-9/9/24	196,274.46	23,549.84	6,829.62	0	716.80	0	227,370.72

ACH Transactions

Gross Payroll	705,003.06	1,624,558.32	0	0	0	0	2,329,561.38
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start FY24
Year to Date as of July 31, 2024 \$3,992,462.76

Early Head Start & Head Start FY25
Year to Date as of August 31, 2024 \$98,878.92

Dr. Martin made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Approval of Board Policies 2266 & 2264

Mr. Russell made a motion, supported by Mr. Bless to approve the following Board Policies:

- Policy 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities (August 1, 2024 or later)
- Policy 2264 Nondiscrimination on the Basis of Sex in Education Programs or Activities (Prior to August 1, 2024)

The motion carried unanimously.

Approval of Personnel Update

Dr. Martin made a motion, supported by Mr. Bless to approve the following personnel update:

- Employment
 - o Paul Cousineau, Science Teacher, Middle College
 - o Paige Gaylord, Behavior Coach, East Region
 - o Courtney Johnson, Music Therapist, Educational Center
 - o Emily Mast, Special Education Supervisor, East Region
 - o Laural Rosen-Weatherford, Special Education Supervisor, county-wide
- Leaves of Absence
 - o Alexa Anteau, ECSE Occupational Therapist
 - o Lindsey Elinski, paraprofessional, Educational Center
 - o Vernon Gorowski, ECSE Bus Aide
 - o Amber Hassett, paraprofessional, Educational Center
 - o Laura Marckel, ECSE Teacher, Smith Road Elementary
- Resignations/Retirement
 - o Mike Alexander, resigned
 - o Jocelyn Buckalew, resigned
 - o Angela Edwards, resigned

- Jenna Glab, resigned
- Lauren Hinchman, resigned
- Skylar Iott, resigned
- Paulette Jones, resigned
- Amanda Keck, resigned
- Krystal Kettinger, resigned
- Amy LaFata, resigned
- Lori McDaniel, resigned
- Ashley Smeby, resigned
- Nichole Torzewski, resigned

The motion carried unanimously.

Temporary Orientation and Mobility Specialist

Ms. Larzelere made a motion, supported by Mr. Bless to approve the temporary employment of Sarah Loftus as an Orientation and Mobility Specialist for the 2024-2025 school year. The motion carried unanimously.

Temporary School Psychologist – Donar, D.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the temporary employment of Diane Donar as a School Psychologist for the 2024-2025 school year. The motion carried unanimously.

Temporary School Psychologist – Ghena, R.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the temporary employment of Robert Ghena as a School Psychologist for the 2024-2025 school year. The motion carried unanimously.

Temporary School Social Worker – Jukuri, G.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the temporary employment of Gloria Jukuri as a School Social Worker for the 2024-2025 school year. The motion carried unanimously.

Temporary School Social Worker – Neckel, R.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the temporary employment of Roberta Neckel as a School Social Worker for the 2024-2025 school year. The motion carried unanimously.

Temporary School Social Worker – Walczak, S.

Dr. Martin made a motion, supported by Mr. Bless to approve the temporary employment of Sandra Walczak as a School Social Worker for the 2024-2025 school year. The motion carried unanimously.

Temporary Local Based Special Education Teacher

Ms. Larzelere made a motion, supported by Dr. Martin to approve the temporary employment of Shawn Polak as LBSE Teacher at Wagar Middle School effective September 2024 through June 2025. The motion carried unanimously.

Designated Substitute Teacher

Dr. Martin made a motion, supported by Mr. Bless to approve Jennifer Zunk as a Designated Special Education Substitute Teacher at the Educational Center for the 2024-2025 school year. The motion carried unanimously.

Additional Workdays – ECSE Teacher

Mr. Bless made a motion, supported by Ms. Larzelere to approve up to fifty (50) additional workdays for Renee Retli for the 2024-2025 school year. The motion carried unanimously.

Request for Early On Rate Increase

Ms. Larzelere made a motion, supported by Dr. Martin to approve a 3% rate increase for the following Early On staff – Julie DeSloover, Amy Beth Edwards, Kit Miller, Amy Rosas, Nicole Saitz, Sandra Shaeffer and Gaye Wilt. Member Dale DeSloover abstained. The motion carried.

Out of State Conference Request – Hildebrand, M.

Ms. Larzelere made a motion, supported by Dr. Martin to approve the out of state conference request for Michelle Hildebrand to attend the Ruby Payne Presentation in Toledo, OH on September 13, 2024. The motion carried unanimously.

Out of State Conference Request – Lechlak, Handler, Nelson, Rohr

Mr. Bless made a motion, supported by Ms. Larzelere to approve the out of state conference request for Margot Lechlak, Danielle Handler, Ryan Nelson and Leslie Rohr to attend the Ruby Payne Presentation on September 13, 2024 in Toledo, OH. The motion carried unanimously.

Out of State Conference Request – Graves, Lechlak, Mann and VanWashenova

Dr. Martin made a motion, supported by Ms. Larzelere to approve the out of state conference request for Carl Graves, Margot Lechlak, Shawna Mann and Shannon VanWashenova to attend the 2024 Association of Experiential Education International Conference in Estes Park, CO from November 14-16, 2024. The motion carried unanimously.

Out of State Conference Request – Adams

Ms. Larzelere made a motion, supported by Mr. Bless to approve the out of state conference request for Joshua Adams to attend the Journey towards Understanding the Ottawa Planning Sessions at the River Raisin National Battlefield. The sessions will be traveling out of state to cover the trail from October 6-9, 2024. The motion carried unanimously.

MASB Conference Attendance – DeSloover and Bless

Dr. Martin made a motion, supported by Ms. Larzelere to approve Dale DeSloover and Russell Bless to attend the MASB Annual Leadership Conference in Lansing, MI from October 24-27, 2024. The motion carried unanimously.

Approval of the 2024 Tax Levy

Ms. Larzelere made a motion, supported by Dr. Martin to approve the 2024 tax levies as follows:

Technology Enhancement Levy	.9866	\$7,300,316.64
General Operating Levy	.2897	\$2,143,626.33
Special Education Operating Levy	3.4778	\$25,733,875.08
Total	4.7541	\$35,177,818.05

The motion carried unanimously.

Meal Price Increase – 2024-2025

Dr. Martin made a motion, supported by Ms. Larzelere to approve the meal price increases as follows:

Student lunch price K-8th (current): 2.75, increase to \$2.85

Student lunch price 9th – 12 (includes TC and MCMC; current) \$2.85, increase to \$2.95

The motion carried unanimously.

Award of Rifton Chair and Equipment Bid

Mr. Bless made a motion, supported by Ms. Larzelere to award the purchase of Compass Chairs from Rifton Equipment, Inc for \$5,745.00 and award the bid for pricing of Rifton Equipment purchases in FY24-25 to Medicaleshop, Inc. The motion carried unanimously.

Approval of the Final Head Start Corrective Action Plan

Ms. Larzelere made a motion, supported by Dr. Martin to approve the Final Head Start Corrective Action Plan that was reviewed by the Board. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Continues to work with TRANE on MCISD facilities feasibility study

Human Resources and Legal Counsel – Anya Lusk

- Not in attendance

Curriculum and Instruction – Lisa Montrief

- Reported on the River Raisin National Battlefield, Outdoor Adventure Program expansion to general education, Corrections Program for the 24-25 school year and math and literacy coaches throughout the county.

Special Education and Early Childhood Services – Rachel Kopke

Enrollment Report-August 2024

Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)	Students Enrolled Receiving Tiered Intervention Services/In Process of SE Evaluation
Head Start	Enrolled: 0 Reserved (not to exceed 7): 0 Vacant less than 30 days: 0 Total Enrollment: 0/240-0%	130% FPL+: 0/240=0% 101-130% FPL:0/240=0%	0/240=0%	0/240=0%
Early Head Start	Enrolled: 47 Reserved (not to exceed 1): 0 Vacant less than 30 days: 1 Total Enrollment: 48/48-100%	130% FPL+: 1/48=2% 101-130% FPL: 0/48=0%	10/48=21%	9/48=19%

Current Waitlist Report-As of 9/12/24

Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	5	1	0
Head Start	17 (can be counted in more than 1 location)	5 (can be counted in more than 1 location)	30 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	1	0	6
Bedford-Smith Rd Elementary 31 Slots	1	3	11
Dundee-Dundee Elementary 15 Slots	1	1	10
Ida-Ida Elementary 15 Slots	1	0	16
Monroe-AWS Elementary 77 slots	6	0	1
Monroe-Riverside Elementary 71 Slots	9	1	5

Head Start Attendance Reports-August 2024

Site	Attendance Percentage
In Person Arborwood	NA-Not Open
In Person Dundee	NA-Not Open
In Person Ida	NA-Not Open
In Person MCCC	NA-Not Open
In Person Niedermeier	NA-Not Open
In Person Orchard	NA-Not Open
In Person Riverside	NA-Not Open
In Person SRE	NA-Not Open
In Person YMCA	NA-Not Open
In Person Program Attendance Total	NA-Not Open

Early Head Start Attendance Reports-August 2024

Site	Attendance Percentage
HV 1	66%
HV 2	VACANT
HV 3	63%
HV 4	58%
Program Attendance Total	62%

2024-2025 Projections-# accepted as of 9/12/24

Site	Total Number of Slots Available	# Accepted	Number of slots remaining	101-130% Over Income (must be <85)	130%+ Over Income (must be <24)	Number of students with disabilities (10%+)
AWS	77	73	4	6	8	14

Dundee	15	14	1	2	2	5
Ida	15	14	1	0	2	3
Niedermeier	31	30	1	0	1	5
Riverside	71	67	4	1	1	10
SRE	31	28	3	0	0	5
TOTALS	240-100%	226-94%	64-6%	9-4%	14-6%	42-18%

Office of Head Start Communication

Communication Type	New Postings	Links to Postings
Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	ACF-OHS-PI-24-05	Program Instructions ECLKC (hhs.gov)

Program Updates

- Riverside successfully opened on time!
- The Head Start program is fully staffed!
- On August 21, 2024, the Administration for Children and Families (ACF) published a final rule in the Federal Register, [Supporting the Head Start Workforce and Consistent Quality Programming](#). The updates aimed to stabilize the Head Start workforce and improve quality of program services Head Start programs provide to children and families. Revisions to the rule have various dates for compliance, ranging between 10/21/24-8/1/31.

Superintendent – Stephen McNew

- Discussed the MCISD Strategic Plan
- As a board member for the Rebecca Williams Foundation, discussed the placement of additional therapy dogs at other ISDs in Michigan

Adjourn

At 7:15 p.m. Mr. Bless made a motion, supported by Ms. Larzelere, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary