

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

September 17, 2018

**Monroe County ISD
Administration Building
1101 S. Raisinville Road
Monroe, MI 48161**

Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Renee Larzelere, Russell Bless and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Paul Miller

MCISD

STAFF PRESENT: Superintendent Steve McNew, Katie Bourbina, Josh Dyer, Lisa Montrief, Elizabeth Taylor and Andrea Murphy

MCISD STADFF

ABSENT: none

OTHERS PRESENT: Roberta Neckel, Kellie Farmer, Crystal Willit, Rachel Kopke and Eric Hoogendoorn

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Important Dates

- Sept 19-21 MASA Fall Conference
- Sept 26 MCABOE Board of Directors Meeting, 6:30 PM
- Oct 5 Manufacturing Day
- Oct 9 Chamber Koffee Klub, 7:45 AM
- Oct 16 MCISD Board Meeting, 6:00 PM

Expressions from the Public

None

Recommended Actions

Routine Matters

Ms. Larzelere made a motion, supported by Dr. Martin to approve the minutes of the August 21, 2018 meeting that were presented. The motion carried unanimously.

Financial Reports

	General <u>Fund</u>	Special Education <u>Fund</u>	School Services <u>Fund</u>	<u>Total</u>
<u>Check Registers</u>				
8/11-8/31/2018	895,713.87	479,647.03	940.51	1,315,331.91
9/1-9/8/2018	80,605.11	17,965.51	28.63	98,599.25

ACH Transactions

Withholding & Sales

Taxes	412,031.75	0	2.72	412,034.47
Retirement	266,233.14	0	0	266,233.14
Gross Payroll	456,736.89	1,139,611.55	0	1,596,348.44
Capital Projects				
Expenditures	45,562.39	0	0	45,736.39
Student Activity Account Expenditures	1,532.70	0	0	1,532.70

Early Head Start

Year End as of June 30, 2018 \$324,756.00

Head Start

Year End as of June 30, 2018 \$2,434,912.00

Early Head Start

Year as of August 31, 2018 \$40,737.39

Head Start

Year as of August 31, 2018 \$131,399.55

Dr. Martin made a motion, supported by Mr. Bless, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

Maternity Leave of Absence – Drewyor, K.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the maternity leave request for Kelsey Drewyor to begin on or about January 9, 2019 and continue through May 3, 2019. The motion carried unanimously.

Maternity Leave Request – Martin, C.

Mr. Bless made a motion, supported by Ms. Larzelere to approve the maternity leave request for Cassandra Martin to begin on or about February 12, 2019 and continue through April 5, 2019. The motion carried unanimously.

Employee Tenure Recommendation – Stevens, A.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employee tenure status recommendation for Amy Stevens. The motion carried unanimously.

Employment Recommendation – Hollister, A.

Mr. Bless made a motion, supported by Dr. Martin to approve the employment recommendation for Aubrey Hollister as a GSRP teacher at Sodt Elementary School effective August 27, 2018. The motion carried unanimously.

Employment Recommendation – Kopke, R.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the employment recommendation for Rachel Kopke as the Assistant Superintendent for Special Education and Early Childhood Services, effective November 1, 2018. The motion carried unanimously.

Employment Recommendation – Majewski, T.

Dr. Martin made a motion, supported by Ms. Larzelere to approve the employment recommendation for Taylor Majewski as a GSRP teacher at Riverside Elementary School. The motion carried unanimously.

Temp. Local Based Special Education Substitute Teacher

Mr. Bless made a motion, supported by Dr. Martin to approve the temporary employment of Lisa LaLande as a substitute special education teacher at Custer I Elementary. The motion carried unanimously.

Increase in Work Days: YOP Specialist

Mr. Bless made a motion, supported by Ms. Larzelere to approve an increase in work days from 120 to 150 for YOP Specialist Steven Madrid. The motion carried unanimously.

Request for Maternity Leave of Absence – Barr, S.

Mr. Bless made a motion, supported by Dr. Martin to approve the maternity leave of absence request for Samantha Barr to begin on or about January 8, 2019 and continue through April 26, 2019. The motion carried unanimously.

Request for Maternity Leave of Absence – Smith, K.

Ms. Larzelere made a motion, supported by Mr. Bless to approve the maternity leave of absence request for Kerielle Smith to begin on or about September 24, 2018 and continue through December 14, 2018. The motion carried unanimously.

Acceptance of Donation – Educational Center

Dr. Martin made a motion, supported by Ms. Larzelere to accept a donation from the Light It Up Blue fundraising campaign that was organized by Jim Nyhan and his family in the amount of \$6,437.00. The motion carried unanimously.

Acceptance of Donation - CASA

Mr. Bless made a motion, supported by Dr. Martin to accept a donation in the amount of \$835.00 from the Lifebridge Church, Temperance, MI to support the CASA program. The motion carried unanimously.

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Informed the board that the MCISD Vendor List will be sent to the board prior to the October meeting.
- Informed the board that Eric Hoogendoorn is researching the possibility of purchasing a new bus for the ECSE program.

Human Resources and Legal Counsel – Betsy Taylor

- Informed the board that the MCISD is holding a countywide ORS informational meeting on October 8th. All Monroe County school employees are welcome to attend.

Curriculum and Instruction – Lisa Monrief

- Informed the board that 55 students, from throughout the county, are signed up in the CTE countywide consortium this school year.
- Announced that Manufacturing Day is October 5th. This is a statewide initiative; Monroe County has great business support allowing 300 8th, 11th and 12th grade students to participate.

Special Education and Early Childhood Services – Katie Bourbina

- Informed the board that the BEAP program and Starting Points – both professional learning series for new staff members – is up and running.
- Announced that Orchard Center classrooms are licensed.
- Informed the board that the Head Start/Board Policy Council meeting is scheduled for September 20th.

Accepted 2018-2019

Head Start Income Eligible: 13

Head Start Over Income: 22

Early Head Start Income Eligible: 2

Early Head Start Over Income: 1

Head Start Attendance

Arborwood:

Ida:

MCCC:

Riverside:

SRE:

Sodt:

Program Total: not in session

Early Head Start Attendance

HV1: 76%

HV2: 51%

HV3: 37%

HV4: 79%

HV5: 93%

HV6: 75%

Program Total: 69%

Office of Head Start Communication Memorandums: 1

Program Updates:

- The COLA grants for EHS and HS were approved.
- Katie Bourbina has been named as the licensee designee for all 7 Head Start childcare licenses as well as the Governing Body member

Superintendent – Stephen McNew

- Informed that no update has been given regarding DTE.
- Welcome Rachel Kopke to the district (in attendance).

Adjourn

At 7:07 p.m. Ms. Larzelere made a motion, supported by Mr. Bless, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary