

REGULAR BOARD MEETING MINUTES

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION

September 26, 2023

Call to Order and Roll Call

The meeting was called to order at 5:00 p.m. by MCISD President Dale DeSloover.

MCISD BOARD

MEMBERS PRESENT: Dale DeSloover, Russell Bless, Paul Miller and Barry Martin

MCISD BOARD

MEMBERS ABSENT: Renee Larzelere

MCISD

STAFF PRESENT: Superintendent Steve McNew, Josh Dyer, Eric Feldman, Rachel Kopke and Andrea Murphy

MCISD

STAFF ABSENT: Lisa Montrief

OTHERS PRESENT: Crystal Willit and Denise Miller

Pledge of Allegiance

The Pledge of Allegiance was led by President DeSloover.

Educational Presentation

Kathy Berry, MCISD Director of Research, Evaluation and Assessment updated the board on the upcoming changes to state assessment and reviewed Monroe County and state assessment data.

Important Dates

- October 17 MCISD Board Meeting, 5:00 PM
- October 18 MCABOE Board of Director's Meeting, 6:00 PM

Expressions from the Public

None.

Recommended Actions

Routine Matters

Dr. Martin made a motion, supported by Mr. Bless to approve the minutes of the August 18, 2023 meeting that were presented. The motion carried unanimously.

Financial Reports

	General Fund	Special Education Fund	Food Service Fund	Tech Tax	Student Activities	CP	Total
<u>Check Registers</u>							
8/10-8/31/23	1,843,167.05	598,351.48	621.31	99.79	494.05	15,600.00	2,458,333.68
9/1-9/9/23	1,004,798.86	3,917,902.56	2,352.29	0	0	105,663.00	5,030,716.71

ACH Transactions

Gross Payroll	654,002.94	1,560,457.94	0	0	0	0	2,214,460.88
Student Activity Account Transfers	0	0	0	0	0	0	0

Early Head Start & Early Head Start
Year to Date as of June 30, 2023 \$3,864,213.45

Early Head Start & Head Start
Year to Date as of August 31, 2023 \$1224,232.70

Mr. Miller made a motion, supported by Dr. Martin, to approve the data substantiation report, the balance sheets, and the combined check registers. The motion carried unanimously.

Old or New Business Requiring Board Action

1st Reading of Board Policies of the 9000 Series

Eric Feldman reviewed the following policies with the board for review:

Policy 9130	Public Complaints
Policy 9150	School Visitors
Policy 9160	Public Attendance at School Events
Policy 9700.01	Advertising and Commercial Activities
Policy 9800	High School Diplomas to World War II, Korean Conflict, and Vietnam Era Veterans

No edits were suggested.

Approval of the Personnel Update

Dr. Martin made a motion, supported by Mr. Bless to approve the following personnel update:

- Employment
 - o Lynn Fleck, Instructional Coach Coordinator
 - o Samantha Strange, Local Based Special Education
 - o June Wadsworth, GSRP Teacher
 - o Lyndsay Wagner, Cyber Security Analyst
- Leaves of Absence
 - o Michelle Buchele
 - o Evan Dyer
 - o Paige Gibson
 - o Raeann Grau
 - o Traice Leaper
- Resignations/Retirement
 - o Michelle Beaudrie, resigned
 - o Christa Braden, resigned
 - o Autumn Bruck, resigned

- Amber Howells, resigned
- Adelena Masterson, resigned
- Kim Minner, resigned

The motion carried unanimously.

Temporary Certified Occupational Therapy Assistant - Lajiness

Mr. Bless made a motion, supported by Dr. Martin to approve the continued temporary employment of Lisa Lajiness as a Temporary Certified Occupational Therapy Assistant through June 2024. The motion carried unanimously.

Temporary Orientation and Mobility Specialist – Strasz and Wright

Mr. Miller made a motion, supported by Mr. Bless to approve Amber Strasz and Adonna Wright as Temporary Orientation and Mobility Specialists through the 2023-2024 school year. The motion carried unanimously.

Temporary Employment – Thompson, N.

Dr. Martin made a motion, supported by Mr. Bless to approve the extended temporary employment of Nancy Thompson through September 30, 2024. The motion carried unanimously.

Request for New Position: Help Me Grow Coordinator

Mr. Miller made a motion, supported by Dr. Martin to approve the establishment and posting of an Early On Help Me Grow Coordinator position, effective October 1, 2023. The motion carried unanimously.

Request for Paid Internships – Speech & Language Pathologist

Ms. Bless made a motion, supported by Mr. Miller to approve the establishment and posting of two (2) Speech and Language Pathologist Internship positions effective October 1, 2023. The motion carried unanimously. The motion carried unanimously.

Request for Early On Rate Increase

Mr. Miller made a motion, supported by Mr. Bless to approve the 1.5 % rate increase for Early On staff effective October 1, 2023. Dale DeSloover abstained. The motion carried.

Stipend for Early On Staff

Mr. Bless made a motion, supported by Dr. Martin to approve an up to \$1000.00 stipend for Early On staff. The motion carried unanimously.

Request for Great Start Collaborative Increase

Dr. Martin made a motion, supported by Mr. Miller to approve a \$500 plus 1.5% increase for the Great Start Collaborative Director and a 1.5% increase for the Great Start Collaborative Parent Liaison, effective October 1, 2023. The motion carried unanimously.

Increase for Director, Information Services – Hay, N.

Mr. Bless made a motion, supported by Mr. Miller to approve the salary increase for Nicholas Hay, Director of Information Services. The motion carried unanimously.

Increase for Youth Opportunity Program Specialist

Mr. Miller made a motion, supported by Dr. Martin to approve the wage increase for Youth Opportunity Program staff, retroactive to July 1, 2023. The motion carried unanimously.

Temporary Secretary B – Human Resources

Dr. Martin made a motion, supported by Mr. Bless to approve the temporary employment of JJ Dively to work up to 25 days from September 26, 2023 through December 22, 2023. The motion carried unanimously.

Additional Work Days – Early Childhood Special Education Teacher

Mr. Bless made a motion, supported by Dr. Martin to approve the requested additional workdays effective immediately for Renee Retli, part-time Early Childhood Special Education Teacher. The motion carried unanimously.

Acceptance of Donation – Educational Center

Dr. Martin made a motion, supported by Mr. Miller to accept a donation of a R82 by Etac-Mustang Size 4 (gait trainer)

Reports from the Superintendent and Administrative Staff

Business and Administrative Services – Josh Dyer

- Gave the board an update on the renovations at Holiday Camp.
- Received draft statements from Rehman for the Summerfield audit; Ida Schools and the MCISD have yet to be received.

Human Resources and Legal Counsel – Eric Feldman

- Informed the board that he is part of this year’s Leadership Monroe class.
- Informed the board, the MCISD, and all nine local school districts, have entered into an agreement with The Lockout Company for school safety updates.
- Informed the board on recent Labor Bills that were currently introduced in the House.

Curriculum and Instruction – Lisa Montrief

- Not in attendance

Special Education and Early Childhood Services – Rachel Kopke

Current Enrollment Report-August 2023 Program	Total Enrollment/Funded Enrollment (total enrollment should equal funded enrollment)	Over Income Enrollment CP#2004 (130% FPL+: under 10%) (101-130% FPL: under 35%)	Disabilities Enrollment (Over 10%)
Head Start NOT IN SESSION	Enrolled: 0 Reserved (not to exceed 7): 0 Vacant less than 30 days: 0 Total Enrollment: /240-0%	130% FPL+: 0/240=0% 101-130% FPL: 0/240=0%	0/240=0%
Early Head Start	Enrolled: 40 Reserved (not to exceed	130% FPL+: 2/40=1% 101-130% FPL: 2/40=1%	12/48=25%

	1): 1 Vacant less than 30 days: 4 Total Enrollment: 45/48-94%		
--	---	--	--

Current Waitlist Report-As of 9/15/23 Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL
Early Head Start	3	0	0
Head Start	20 (can be counted in more than 1 location)	2 (can be counted in more than 1 location)	10 (can be counted in more than 1 location)
Airport-Niedermeier Elementary 31 slots	3	1	2
Bedford-Smith Rd Elementary 31 Slots	3	0	5
Dundee-Dundee Elementary 15 Slots	2	0	0
Ida-Ida Elementary 15 Slots	0	0	0
Monroe-AWS Elementary 77 slots	9	1	0
Monroe-MCCC Elementary 15 Slots	3	0	3
Monroe-Orchard Elementary 25 Slots	7	0	1
Monroe-Riverside Elementary 16 Slots	0	0	1
Monroe-YMCA Elementary 15 Slots	1	0	3

Head Start Currently Enrolled as of 9/15/23 Program	Income Eligible	Over Income 101-130% FPL	Over Income 130+% FPL	Slots Remaining	# With a Known Disability
Airport-Niedermeier	31	0	0	0	3

Elementary 31 slots					
Bedford-Smith Rd Elementary 31 Slots	30	0	1	0	8
Dundee-Dundee Elementary 15 Slots	9	0	3	3	6
Ida-Ida Elementary 15 Slots	8	1	1	5	2
Monroe-AWS Elementary 77 slots	62	2	5	8	10
Monroe-MCCC Elementary 15 Slots	14	1	0	0	1
Monroe-Orchard Elementary 25 Slots	25	0	0	0	4
Monroe-Riverside Elementary 16 Slots	16	0	0	0	1
Monroe-YMCA Elementary 15 Slots	15	0	0	0	1
TOTALS	210	4	10	16	36

Head Start Attendance Reports August 2023 Site	Attendance Percentage
In Person Arborwood	0%
In Person Dundee	0%
In Person Ida	0%
In Person MCCC	0%
In Person Niedermeier	0%
In Person Orchard	0%
In Person Riverside	0%
In Person SRE	0%
In Person YMCA	0%
In Person Program Attendance Total	0%-Not In Attendance

Early Head Start Attendance Reports- August 2023 Site	Attendance Percentage
HV 1	62%
HV 2	50%
HV 3	61%
HV 4	57%
Program Attendance Total	58.4%

Information Memorandums	NONE	Information Memoranda ECLKC (hhs.gov)
Program Instructions	NONE	Program Instructions ECLKC (hhs.gov)

Program Updates

- All Head Start classrooms began the year on time, including the classroom that was moved and relicensed at Dundee.
- The program began the school year with 2 float vacancies and 2 site lead vacancies.
- The program director recently attended the National Head Start Association Fall Leadership Conference in Washington, D.C. The sessions attended focused on the Office of Head Start Updates, Workforce Development, and a day visiting Capitol Hill discussing Head Start with State Legislators, Representatives, and their Staff. At this time, Congress is divided, and they are facing a possible government shut down. The Head Start line item in the budget in the Senate proposed a 2.3% COLA in FY24, and the budget in the house proposes a \$750 million cut (approximately 8%). Although time will tell; insight gathered during visits suggest an agreement between the two current proposals will end up passing and Head Start likely will not be cut.

Superintendent – Stephen McNew

- Reviewed the departmental changes that began September 1st.
- Discussed the Joint Board Meeting with Lenawee ISD Board of Education

- Informed the board that a Fall MCISD Board Retreat will be scheduled.
- Discussed the MCISD Strategic Planning process

Request to Enter Executive Session

At 6:48 PM, Dr. Martin made a motion, supported by Mr. Miller to enter executive session for the purpose of discussing attorney client privileges.

Ayes: Martin, Miller and DeSloover

Nays: none

Abstain: Bless

Absent: Larzelere

Mr. Bless did not participate in the Executive Session. The motion carried.

Reconvene

At 7:08 PM, Dr. Martin made a motion, support by Mr. Miller to reconvene the meeting.

Adjourn

At 7:10 PM, Dr. Martin made a motion, supported by Mr. Miller, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Paul Miller
Secretary