

**Monroe County Intermediate School District
1101 S. Raisinville Rd.
Monroe, MI 48161**

**REQUEST FOR BID
for
AAC Devices**

SCHOOL YEAR: 2025-26

The Monroe County Intermediate School District (MCISD) is seeking bids for AAC Eye Gaze Devices.

Bids will be received according to the following instructions:

GENERAL CONDITIONS

1. Bids may be emailed to bids@monroeisd.us to be held and opened at the date and time below. Also, vendors can submit sealed physical bids (2 copies) at the MCISD Administration Building, 1101 S. Raisinville Rd., Monroe, MI 48161 on or before **2:00 P.M on June 30, 2026 NO LATE BIDS WILL BE ACCEPTED. BIDS WILL BE OPENED AT 2:00 P.M. ON BID DUE DATE.**
2. Any physical bids must be in a sealed envelope and clearly marked “**Eye Gaze Bid**” on the face of the envelope carrying said bid, and are to be addressed to:

Matthew Prange
Director of Instructional Technology
Monroe County ISD
1101 S. Raisinville Rd.
Monroe, MI 48161

Any questions concerning the bid should be directed to Matthew Prange via email at matthew.prange@monroeisd.us

3. Bids are to be submitted to fully comply with all aspects in the specifications. Any deviation from what is listed is to be noted on your bid response form, or the bid may be considered rejected.
4. MCISD reserves the right to reject any or all proposals and bids, including that of the lowest bidder; or to accept bids either in whole or in part; to award contracts by individual items or by lump sum total; or to waive any informalities, defects or omissions in any bid, should it be deemed to be in the best interest of MCISD to do so.

5. Bids shall be binding for sixty (60) days from bid opening and prices will be binding for the length of the contract.
6. Awarding of the bid is pending final approval of purchase from the MCISD Board of Education.
7. Vendor shall include estimated delivery dates of equipment quoted at the time of your bid submission.

SPECIFICATIONS

The Monroe County Intermediate School District (MCISD) is seeking bids for five (5) AAC Eye Gaze Devices to support student communication and learning.

- **Device:** (5) Smartbox Grid Pad 16
- **Camera Options:** Bidders should provide pricing for either the **Lumin-i** or **Evo** camera options.
- **Software:** (5) Look to Learn software licenses (one per device).
- **Warranty:** A comprehensive **5-year warranty** must be included for each device.

MCISD Eye Gaze Device Bid

Vendor Name: _____

Bid Summary: *Price should include shipping and all other costs involved as defined in RFP.*

	Cost Each	Qty	Total Cost
Grid Pad 16 Evo Camera:	_____	5	_____
<i>or</i>			
Grid Pad 16 Lumin-I Camera:	_____	5	_____
5 Year Warranty:	_____	5	_____
Look to Learn Software	_____	5	_____

Does your bid meet all specifications set forth in specifications?

Yes _____ No _____

If no, list specs not met:

Please specify the type of warranty/support/subscription that is included on the devices in your bid:

_____ years

Other Comments or Notes for Consideration:

Quote Prepared By: _____

Name of Company: _____

Address: _____

Phone: _____

Signature: _____

Printed Name: _____

MONROE COUNTY ISD
AAC Device Bid
Acknowledgement of Authority to Bid

My signature certifies that the proposal as submitted complies with all Terms and Conditions set forth in this RFP. My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful at of collusion with another person or company engaged in the same line of business or commerce or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law and can result in fines, prison sentences and civil damages awards.

I hereby certify that I am authorized to sign as a representative for the following firm:

Firm Name: _____

Firm Address: _____

Signature: _____

Printed Name: _____

Business Phone:

Cellular Phone:

**THE AFFIDAVIT SET FORTH BELOW MUST BE EXECUTED ON BEHALF
OF
THE VENDOR AND FURNISHED WITH EVERY BID**

***The Board of Education will not accept this bid without this completed, signed and
notarized form***

AFFIDAVIT FAMILIAL RELATIONSHIP

STATE OF: _____

COUNTY OF: _____

_____, *being sworn, says*
(Affiant's printed name)

1. I am the _____ of _____
(title) (vendor bidder)
which has submitted, to **MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT**,
a proposal for the furniture and equipment.

2. I state that there is **NO** familial relationship between the owner or any employee of
above Vendor-Bidder and any member of the Board of Education or the Superintendent of
Monroe County ISD, said exceptions being as follows:

Signed: _____ Printed: _____

SWORN TO and subscribed before me, a Notary Public, in and for the above named state and
county this _____ day of _____, 2024. My commission expires on
_____.

Signature: _____, Notary Public

**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012**

The undersigned, the owner, or authorized officer of the below-named company (the “Company”) hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Monroe County ISD as a result of an RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Monroe County ISD’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

Date

PREVAILING WAGES ON STATE PROJECTS

Consistent with Michigan's *Prevailing Wages on State Projects Act* (Act), MCL 408.1101, *et seq.*, any bidder who submits a bid in response to this RFP expressly represents that the wages and fringe benefits paid to "construction mechanics" (excluding those under the State Civil Service Commission), as the phrase is defined under MCL 408.1101(b), by the bidder/contractor and all subcontractors will not be less than the prevailing rates in the locality where the work is performed. The current rate sheets as of the date of this RFP for Monroe County, Michigan can be found [here](#).¹

Bidders further warrant they will assume the responsibility of ensuring any subcontractors pay the prevailing rates under the rate sheets identified above. The chosen bidder as well as any subcontractor(s) must post on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rate sheets as well as keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each construction mechanic employed by it who is performing services under this RFP.

MCISD expressly states that construction mechanics are intended beneficiaries of the prevailing wage, fringe benefit, and nondiscrimination nonretaliation requirements contained under the Act. The wages and fringe benefits paid to construction mechanics (excluding those under the State Civil Service Commission) by the contractor and all subcontractors must not be less than the prevailing rates in the locality where the work is performed. Any construction mechanic aggrieved by the failure of a contractor or subcontractor to pay prevailing wages or benefits as specified under a rate sheet identified above or MCL 408.1107, in addition to any other remedies provided in the Act or by law, may bring an action in a court of competent jurisdiction against the bidder/contractor or subcontractor for damages or injunctive relief and may be awarded reinstatement or other appropriate relief, and all damages sustained, together with actual costs and attorney fees at trial and on appeal.

In addition, all bidders/contractors and subcontractors must hold a state project registration as required by MCL 408.1102. Bidders must submit a copy of their state project registration along with their bid for both themselves and each subcontractor that has been selected at the time the bid is submitted. By bidding on this RFP, bidders agree they will submit certified payroll records to the online certified payroll submission system identified by the Michigan Department of Labor & Economic Opportunity within the timeframes identified under the Act and will indemnify, defend, and hold MCISD harmless from any and all claims resulting from a bidder's failure to fulfill its obligations under the Act.

MCISD expects – and bidders/contractors agree - that all bidders/contractors will follow all other requirements of the Act.

¹ <https://www.michigan.gov/leo/-/media/Project/Websites/leo/Documents/PWRS-By-County/Monroe.pdf?rev=e86218b96c8548f797f38b9d98b517cc&hash=5221D74C36F25E83C1529D4D7682D7A4>