Monroe County Intermediate School District
Emergency Drill Documentation

Type of Drill

☒ Fire (5 required)
○ Tornado (2 required)
○ Lockdown/Shelter In Place (3 Required)

Time of Drill

○ Standard
○ Class Change
○ Recess
☒ Other Events

Name of School: Educational Center

Date of Drill: 9/12/2023 **Time of drill:** 12:15 AM/PM **# of Participants:** 220

Exact time required to evacuate/shelter/secure: 5:34

Comments:

Number of drills conducted this school year:

Fire Drills: 1 of 5

Lockdown/Shelter in Place Drills: _____ of 3

Tornado Drills: _____ of 2

Name of person conducting drill: Bill Hite

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

○ Emergency Management Coordinator
Name and Title: _____

AND

○ Law Enforcement (county sheriff or chief of police or designee or MI State police)
Name and Title: _____

OR

○ Fire (fire chief or designee)
Name and Title: _____