

Monroe County Intermediate School District Emergency Drill Documentation

Type of Drill

- ☒ Fire (5 required)
- ☐ Tornado (2 required)
- ☐ Lockdown/Shelter in Place (3 Required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of School: Educational Center

Date of Drill: 05/12/2025 **Time of Drill:** 10:00 AM **# of Participants:** 130

Exact time required to evacuate/shelter/secure: 3 min 54 sec

Comments: Fire drill with alarm and students in their classrooms.

Number of drills conducted this school year:

Fire Drills. 6 of 5

Tornado Drills: 0 of 2

Lockdown/Shelter in Place Drills: 0 of 3

Name of person conducting drill: William Hite

Title of person conducting drill: Principal

Signature of person conducting drill: William Hite

Drill was coordinated with:

☒ Emergency Management Coordinator

Name and Title: _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MI State police)

Name and Title: _____ **OR**

☐ Fire (fire chief or designee)

☐ Name and Title: _____