



Monroe County Intermediate School District
Human Resources & Legal Services
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Monroe, Michigan 48161
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LETTER OF AGREEMENT
MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT (MCISD) and
THE MONROE COUNTY INTERMEDIATE FEDERATION
OF SCHOOL ADMINISTRATORS (MCIFSA)

Temporary Education Center/Transition Center Principal Pay Change

MCISD is currently seeking an Educational and Transition Center (EC/TC) Assistant Principal. In the interim, EC/TC Principal Sarah Yu has taken over many of the duties of the assistant principal while also engaged in her own work as principal. The parties would like to recognize and thank Ms. Yu for agreeing to take on this increased workload by providing her with additional pay until an assistant principal is hired.

To that end, the parties agree that Ms. Yu will maintain her current salary and also be paid an additional \$50.00/day, retroactive to November 25, 2025, the date Ms. Yu was officially appointed as Principal. Once an assistant principal is hired, this Letter of Agreement (LOA) will expire. Human Resources will inform the Business Office of the assistant principal's start date.

Should an assistant principal not be hired before the end of the current school year, this LOA will automatically expire on June 30, 2026. This LOA replaces and renders null and void the LOA titled *Education Center/Transition Center Assistant Principal Pay Change* executed by the parties on October 8, 2025. This LOA establishes no precedent, binding practice, or custom nor a breach of, modification of, or grievable event under the parties' collective bargaining agreement.

For MCISD:



Anya Lusk, Assistant Superintendent
for Human Resources & Legal Counsel

1-6-2026

Date

For MCIFSA:



Matthew Prange, President

1-6-2026

Date