

Random Moment Time Studies – A Guideline for Direct Service Providers

When chosen, you will receive a notification that you have been randomly selected to complete a web-based time study moment for the Michigan School Based Services Program. The time study gathers information on the activities that school staff are performing for special education students and classifies these activities based on whether they are educational or related to the delivery of designated case management services that could be federally matched by Medicaid.

As a significant amount of the SBS Medicaid claim is based on the results of the time studies, it is very important that the person who reviews and assigns a code to your answers understands your activity. Please follow these important guidelines:

•Use Detail •Be very specific •Use medical terms to describe activities which are health related in nature

Question 1- Who was with you?

Vague	Detailed
A student	A severely multiply impaired student
A parent	A parent of an autistic student
A teacher	The SXI classroom teacher
A principal and staff	The principal of our center program for special education students, along with the OT and PT and Social Worker

Question 2 – What were you doing?

Vague	Detailed
Seeing a student	Provided individual therapy to a student. We worked on her goal of answering simple WH questions to obtain or give information with decreasing cues and with 80% accuracy.
Looking over records	Reviewed student's background and medical records in order to prepare for an IEP meeting to recertify a student with a disability of speech and language impairment to autism spectrum disorder.
Worked on communication skills	Instructed the student in the use of picture display to augment use of a voice output device for effective communication of daily needs during a therapy session.

Question 3- Why were you doing this activity

Vague	Detailed
It was scheduled	Student receives therapy as part of her IEP to address a language and articulation disorder.
Planning needed	We are holding a new IEP. Our team is recommending a change in certification from speech and language impaired to autism spectrum disorder. I will be presenting evaluations to the parent and team at the meeting.

Question 4- Does the student have an IEP in place for the services you are performing?

Yes, all special education students must have an IEP in place which identified the services they are receiving.

Question 5- In case there is a need for follow-up, please provide us with your contact information: phone and/or email address.

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