

In the print IEP Sections Caseload (Provider level- requires Standard caseload) JCISD Bulk Print IEP Sections Report: Within the report - click More drop down menu: Select Bulk-Print Selected Documents Image: Clicb Bulk-Print Selected Documents Image: Click Click the check box next to each student record to include in bulk print: Image: Click (at the top of the report). Image: Click (at the top of the report). Image: Click (at the top of the report). Image: Click Sections TO PRINT and PRINT METHOD as shown. Click OX Image: Click Print flow: Image: Click Print flow: Click Print flow: <td< th=""><th colspan="11">Bulk Print IEP Sections Report (e.g. Bulk Print IEP Progress Reports)</th></td<>	Bulk Print IEP Sections Report (e.g. Bulk Print IEP Progress Reports)												
 1. Generate Bulk Print IEP Sections Report: Within the report - click More drop down menu: Select Bulk-Print Selected Documents 2. Check the check box next to each student record to include in bulk print: 3. Print: Click (at the top of the report). 3. Print: Click (at the top of the report). 4. Bulk Print Setup- Select SECTIONS TO PRINT and PRINT METHOD as shown. Click OK ← Batch #1 of 1 Follow print flow: Click Print this document Follow print flow: Click Print this document Follow print flow: Click Print this document 5. Within the Print Dialog: Set to Landscape 		<u>JCISD Bulk Print IEP Sections Caseload</u> (Provider level- requires Standard caseload) JCISD Bulk Print IEP Sections CaseManager (Provider level- requires Case Manager caseload)											
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SECTIONS TO PRINT and PRINT METHOD as shown. <i>Click OK</i>	4.	Bulk Print Setup- Select Bulk-Print Setup: Individualized Education Program (2 document(s) selected) Sections to Print Select All Select None Multiple sections											
		SECTIONS TO PRINT and PRINT METHOD as shown. <i>Click OK</i>	CTIONS TO PRINT and RINT METHOD as nown. Click OK <u>kto previous screen</u> Printthis document ch #1 of 1 <u>Sort Formula</u> Note: A name sort is automatically added. It is not necessary to specify a name sort.										
Follow print flow: Click Print this document Set to Landscape	•	Back to previous screen Print this document											
5. Within the Print Dialog: Set to Landscape		ollow print flow: lick Print this document Print Method Print documents in one or more batches sized for your browser (if page numbers are of no c											
Set to Landscape Current Control Contr	5.	Within the Print Dialog:	Print Total 1 sheet of	F paper Student Namel Torriny A Sample									
Pages All 3		Set to Landscape	Destination Pages	Nume Curriculum Releance Annual Goai Bigstytem Instructional Objectives: Change Bigstytem Instructional Objectives: Annual Gai Bigstytem Instructional Objectives:									
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Properties > Finishing- Firefox Landscape Portrait Landscape		Properties > Finishing- F	Landscape Portrait Landscape										



JCISD distributed reports-JCISD IEP Goal Details Caseload									
1.	Generate an IEP Goal report for students by Standard Ca location (Administrative report):	selc ISD I	oad, Ca EP Goal	se Manager by Details CaseMana	location	n, or Stude	ents by		
	Organizational Location	Organizational Location Filter: 💌 (None)							
2.	Click the document icon (far left column) to					K < 1 2	> > Page s		
		JCISD IEP Goal Details Full (Caseload)							
			ID	Last	First	School	Case Manager		
			•			Jackson ISD Local Based Special Education Program			
3.	Within the IEP-use the fly away menu to navigate to the Progress Report section:	Par (D)	cipants and Profile <i>R</i> Print_ + Navigate	Patoigants and Profile) of Patoigants and Profile) of Statist and Observations Supplementary. Addressen Statis and Observations of Progress Report Progress Report of					
4.	Click Edit this Section within the Progress Report and complete progress notes:								
5.	Navigate to complete progress for appropriate Goals usin Progress Report menu:	ıg ti	ne _P	rogress Report - Select 1 2 3 4 5 6	Articulation Articulation Receptive/ I Foundationa Measuremen Measuremen Text Types	Expressive Langu al Skills nt and Data nt and Data and Purpose	age		
6.	Complete progress reporting for the selected student.	Sa	ave, Do	ne Editing					
7.	Click on Report to return to the Report Report Exit the report by clicking on the Home Page or Standard	rep	ort to s	select another	student.				
0.	Exit the report by cheking on the nome rage of Standard	wet							