



**Monroe County Intermediate School District**  
**1101 South Raisinville Road**  
**Monroe, Michigan 48161-9047**

# Memorandum

**Subject:** Medicaid Encounter Reporting

---

Medicaid has specific requirements for Speech and Language Therapists (SLPs) for submission of District Medicaid Encounters per the Medicaid Provider Manual.

Speech and Language Therapists operating under a limited license, this memo is to update you on the current Medicaid reporting requirement.

Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, "under the direction of" means, at a minimum:

- Seeing the individual initially,
- Observing a therapy session for each Medicaid eligible student on the caseload,
- Prescribing the type of care to be provided and reviewing IEP goals and objectives,
- Reviewing the need for continued services throughout treatment,
- Assuring professional responsibility for services provided, and
- Ensuring that all services are medically necessary.

If you have worked "under the direction of" a mentor, you may begin documenting immediately. If this is new to you, I would like to set up a date and time for each limited license speech and language therapist and their mentor to review the above-mentioned requirements. I would be happy to meet with you in your local district. If you have any questions, please contact me at [shawna.dippman@monroeisd.us](mailto:shawna.dippman@monroeisd.us) (734) 342-8620.

Thank you

Shawna Dippman

"Under the direction of" requires face-to-face contact by the clinician at least at the beginning of treatment and periodically thereafter.