Monroe County Intermediate School District

WORK EXPERIENCE EVALUATION



Student: Click or tap here to enter text. Date of Evaluation: Click or tap to enter a date.

Worksite: Click or tap here to enter text.

Please complete the evaluation using the rating scale.This evaluation is an important part of the student’s work-based learning program. Please be fair in your rating. Do not rate too high thinking that you are doing the student a favor. If the student needs improvement, rate accordingly so that we may help him/her. Your cooperation is greatly appreciated. Please use the following:

**►RATING SCALE: *Please provide a comment if you should rank the student in the 1 or 2 columns.***

**(5)** Outstanding: no problem at all in this area **(2)** Needs Improvement: has some difficulties, may be showing improvement

**(4**) Quite Satisfactory: true often **(1)** Real Concern: Weakness. Problem interferes markedly with success

**(3)** Acceptable: work is about average **(N/A)** Not Applicable to this student.

**THE STUDENT (5) (4) (3) (2) (1) N/A COMMENTS**

1. Is motivated to work. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Follows workplace safety rules. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Follows all site policies and procedures. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Dresses appropriately for the workplace. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Displays acceptable personal hygiene and grooming [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

skills for the work place.

6. Completes one step directions in a timely manner. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Completes two or more step directions in a timely manner. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Brings appropriate problems to his or her supervisor. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. Accepts help or direction from a supervisor. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. Works cooperatively with others. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Remains in assigned location until tasks completed. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Independently finds other tasks when finished with first task. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Utilizes appropriate language and talks about appropriate [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

topics while at the work site.

14. Has enough energy to complete all assigned tasks. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Follows acceptable attendance policies. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. Maintains organization of work station while on assignment. [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Comments**

**Work Site Supervisor Signature Date**

**Student Signature Date**

Teacher/Coordinator Signature Date
REV 0919-CO